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Details are correct at the time of printing (June 2016) but should be checked against the Undergraduate Study website for the most up-to-date information.

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Please note

This guide covers application and admission procedures for UK/EU applicants. Further details are available on the Undergraduate Study website (www.undergraduate.study.cam.ac.uk), as well as information for overseas/international students (from outside the EU, including from the Channel Islands and Isle of Man).
If you’re supporting someone who’s thinking about applying to university for 2017 entry, it’s likely that you have your own questions and concerns about their entering higher education. This guide has been produced to try to answer those questions, dispel any concerns and help you to advise your prospective applicant.

In the pages that follow you’ll find information about the University of Cambridge, student support, student finance, our application process and more. We hope that you’ll find this booklet useful, and if you have any further queries we’ll be happy to help – just get in touch (see the back cover for contact details).

Cambridge explained: a collegiate university
As a collegiate university, Cambridge comprises:

- University faculties and departments in different academic subjects
- a number of Colleges

The key functions for which the University (through its faculties/departments) and Colleges are responsible are outlined below, to show how they fit together.

The University:

- determines course content
- organises lectures, seminars, practicals and projects
- sets and marks examinations
- awards degrees

The Colleges:

- admit undergraduate students
- organise small-group teaching (supervisions)
- are responsible for academic and pastoral care
- provide accommodation, places to eat and recreational facilities
Why Cambridge?

Are you wondering whether Cambridge might be right for the student you’re supporting? Here are 10 reasons why we feel they should consider applying to the University.

Academic excellence

The University of Cambridge is one of the world’s greatest universities. We provide challenging, flexible and individual tuition, and are consistently rated at the top of national and international league tables. Our teaching staff include many national and world subject leaders, so students have the exciting opportunity to be taught by leading experts in their field.

The collegiate structure

Cambridge is a collegiate university that comprises faculties and departments in different academic subjects, and a number of Colleges. Therefore, as well as being a member of a large university, students are also part of a smaller College community. The collegiate system offers a huge amount of pastoral and academic support for each student, providing a place for them to live, study and socialise (though students in all Colleges take the same course and examinations and are awarded degrees by the University, see p1).

Flexible learning

Many of our degree courses (also referred to at Cambridge as Triposes) encompass several subjects – more than 65 subjects are offered within our 30 undergraduate courses – and some options (usually called papers) are available in a number of courses where subjects overlap. In addition, our courses are generally broad in the first year, before becoming increasingly focused in later years.

These aspects offer students much greater flexibility than more narrowly focused courses elsewhere. Those with a clear sense of the subject they wish to pursue can start to specialise early on. However, students who are less certain are able to explore the wider subject area and confirm their strengths and interests before specialising. See online for more about our courses (www.cam.ac.uk/courses).

More personal tuition

In addition to lectures, practicals and seminars, which are all organised by the appropriate University faculty or department, students receive regular small-group tuition (most often for between one and three students). These more personal sessions, known as ‘supervisions’, allow students to explore course material in much greater depth, receive regular feedback on their work, investigate new approaches and clarify anything they have questions about.

Outstanding support

To help our students to succeed we provide expert teachers and lecturers, excellent library and computing facilities, superb labs and lots of support. Our extensive welfare networks ensure that students’ individual needs can be recognised and met (see also p4-5). This commitment to the overall wellbeing of our students is reflected in our undergraduate student retention – we regularly have one of the highest rates in the UK (97.8 per cent, in comparison to 90.6 per cent nationally1).

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Accommodation guarantee
The Cambridge Colleges’ guarantee accommodation to single undergraduates without children for three years (many also provide for fourth-year students), and students are only charged rent when they’re in residence – most accommodation contracts are for 27–39 weeks, rather than 52 (www.cam.ac.uk/accommodation).

Low cost of living
Cambridge is a relatively inexpensive place to study. Study costs are kept low because we’re fortunate to have excellent computing and library facilities (see p4); and transport costs in the city are minimal as it’s easy to get around on foot or by bicycle.

Substantial financial support
The University and Colleges are committed to the principle that no suitably qualified UK/EU student should be deterred from applying to Cambridge by their financial circumstances, and that no publicly funded UK/EU student should have to leave because of financial difficulties. Therefore, an extensive programme of financial support – including non-repayable Cambridge Bursaries, currently of up to £3,500 per year – is offered to ensure that our undergraduates can meet the costs of their Cambridge education, regardless of background. See p6-7 for more information.

Excellent career prospects
Cambridge graduates from all disciplines go into a very wide range of occupations. They’re highly employable and greatly sought after due to the key transferable skills they develop and hone here (www.careers.cam.ac.uk). We have one of the highest graduate employment rates in the UK, are in the top three in the world for employer reputation, and are one of the top five universities targeted by Britain’s leading graduate employers.

Everyone fits in
Every student’s background is right for Cambridge and the diversity of our student body is valued and celebrated by all. We encourage our students to get involved socially and they certainly do – our hundreds of student-run clubs and societies are proof of that. Whatever students’ interests are, there’ll be plenty of others here that share them (see also p5).
Throughout the collegiate University there are numerous individuals and services offering academic and personal support and guidance. This welfare system helps students make the transition from school/college to the University, and is why almost all of our students stay and successfully complete their course at Cambridge (see also p2).

College welfare
The greatest strengths of the College system are the personal teaching and support available.

Within their College, undergraduates have a Director of Studies (DoS) looking after their academic welfare and monitoring their progress, and access to a pastoral Tutor who can advise on any personal or financial matters. In addition, Colleges employ a variety of other staff – such as a nurses, counsellors, chaplains – and there are welfare officers on the College students' union committees.

University support
Lecturers and departmental/faculty staff are able to offer advice on course-related matters. The University’s Counselling Service offers free and confidential professional counselling to students wishing to talk through any personal or emotional circumstances. The Childcare Office provides advice to student parents, and the Careers Service is available to help both current students and alumni make informed career choices.

Cambridge University Students’ Union (CUSU) represents students at a University level and provides a range of student-run welfare services. CUSU also employs professional Student Advisers to provide confidential and impartial support to students.

Further information
www.cam.ac.uk/support

Resources and facilities
The University has considerable resources and facilities available to support and enrich academic study, and help keep study costs down.

- The collegiate University has more than 100 libraries providing free access to millions of books, journals and documents, as well as extensive electronic resources (significantly reducing the need to buy books).
- All students have access to up-to-date computing facilities in the departments and their College, and the University Information Services (UIS) offers a programme of free IT courses.
- The University has nine specialist museums and collections open to students and the public.
- The Language Centre assists students wanting to develop their existing language skills or learn a new language from scratch, regardless of degree subject.

See the Undergraduate Study website for more details (www.cam.ac.uk/courses).

Care leavers
The University and Colleges are committed to encouraging and supporting prospective applicants who are (or have previously spent time) in care and our current care leaver students. As well as the support that’s available to all undergraduates:

- care leavers are entitled to year-round College-owned accommodation, should they wish to stay in Cambridge over the vacations
- some care leavers are eligible for a higher level of Cambridge Bursary
- Colleges are keen to support care leavers should any financial or pastoral issues arise

In order to ensure students receive the support available to them as a care leaver, they should indicate in their UCAS application that they’ve spent time in care.

Within our Realise programme, we offer a number of events and activities that aim to raise the aspirations of young people who are or have previously spent time in care. If you or the student you’re supporting would like more information about Realise events or studying at the University, please see the website or contact the Cambridge Admissions Office’s Widening Participation Team (telephone: 01223 766872; email: realise@admin.cam.ac.uk).

Further information
www.cam.ac.uk/careleavers
**Disabled students**
The Disability Resource Centre (DRC) provides information and support to applicants and current students with any disability, long-term medical condition or injury, including those with:

- Specific Learning Difficulties (SpLDs, eg dyslexia, dyspraxia)
- mobility impairments and injuries
- sensory impairments
- mental health difficulties (eg depression, anxiety disorder)
- long-term medical conditions (eg cancer, chronic fatigue syndrome, HIV, diabetes, epilepsy)
- Asperger syndrome and autism

Prospective students and their supporters are welcome to contact the DRC (see the back cover) for advice on building accessibility and facilities/resources, to arrange visits and discuss their support needs.

Students intending to apply are advised to get in touch with the DRC and a College admissions office as early as possible to discuss their application and specific requirements. We also strongly recommend that they disclose their disability/disabilities and provide relevant information in their UCAS application so that appropriate adjustments to the interview process can be made, if needed.

**Further information**
www.cam.ac.uk/disability

**Settling in**

**Arriving in Cambridge**
Once offer-holders meet their offer conditions, their College will start to contact them about arrangements for coming to Cambridge. New undergraduates may also find it helpful to have a look at CUSU’s freshers’ website (www.freshers.cusu.co.uk). Colleges and faculties/departments usually offer an induction or orientation programme in the first few days of students’ arrival as well to cover key information (eg finding their way around, facilities/resources etc).

**Meeting people**
One of the many benefits of a collegiate university is the ease of meeting people. Students get to know others from different Colleges on their course who share their academic interests; through clubs, societies and sports they get to know people with similar recreational interests; and in their College they get to know students on different courses and in different years.

Because our student body is so diverse – coming from every different background, and from all over the country and world – all new undergraduates will find plenty of others with shared experiences. However, our students also embrace opportunities to develop friendships with others who have similar interests to their own (academically and/or recreationally) but who may be from entirely different backgrounds.

We encourage undergraduates to get involved socially – an appropriate work:life balance is essential for their wellbeing and it’s important that they take advantage of the social/recreational opportunities available here, as well as the academic ones.

During freshers’ week, College students’ unions offer activities for new undergraduates, while CUSU runs the Societies Fair so students can find out about the various groups and clubs available (www.cusu.co.uk/get-involved/societies).

**Adjusting academically**
All of our applicants are academically very able and we have every confidence that those we admit will thrive in the learning environment Cambridge offers.

However, it’s important your student understands that there’ll be an initial adjustment period while they get to grips with the demands of their new timetable and workload, and that how long this takes naturally varies from student to student. At Cambridge there are plenty of people to advise undergraduates and we encourage students to access this support if they have any queries or uncertainties.

**Safety**
In general, Cambridge is a safe city and the vast majority of students never experience any problems during their time here. However, students are expected to use the same common sense with regard to security and personal safety that they’d use anywhere else.

www.cam.ac.uk/support
There are two higher education costs to consider – tuition fees and living (or ‘maintenance’) costs. The University has one of the most extensive financial support programmes in the country to ensure that, regardless of their background, students can meet the cost of their Cambridge education.

The information that follows relates to the situation for UK/EU undergraduates starting a course in October 2016 (unless otherwise stated). Figures for 2017-18 will be published on the Undergraduate Study website (www.cam.ac.uk/studentfinance) as soon as they’re available. Further information about financial arrangements is also available from the GOV.UK website (www.gov.uk/studentfinance).

**Tuition fees**
As for most English universities, in 2016-17 the tuition fees at Cambridge for UK/EU students studying their first undergraduate degree will be £9,000 per year for all courses (may be subject to government approved increases in future years).

**Tuition fee support**
Currently, UK/EU students studying for their first undergraduate degree can take out a government Tuition Fee Loan for their tuition fees and defer payment of the loan until after they’ve left university and are earning a minimum salary, at which point they’ll start to repay the loan in instalments. Please refer to the appropriate student finance award agency for details (see opposite).

**Living costs**
An individual’s living costs as a student – food, accommodation, course costs/study materials, personal expenses – will obviously vary depending on their lifestyle and course, but the University is a relatively inexpensive place to study. We estimate that in 2016-17 undergraduates should allow approximately £8,500 per year for living costs in Cambridge. Further details are available from the Undergraduate Study website.

**Living costs support: government**
As well as the Tuition Fee Loan, students from the UK studying for their first undergraduate degree are eligible for a government Maintenance Loan for living costs (up to £8,200 per year for students from England in 2016-17). A portion of the Maintenance Loan is available to all students (regardless of financial circumstances), with eligibility for higher amounts dependent on household income.

As for the Tuition Fee Loan, the Maintenance Loan has to be repaid in instalments once the student has left university and is earning a minimum salary.

Students from Northern Ireland, Scotland, Wales and the EU should refer to the relevant student finance authority for information regarding support for living costs.

Certain groups of UK students (such as student parents and disabled students) may be eligible for additional government financial support. Please see the GOV.UK or relevant student finance award agency website for details.

<table>
<thead>
<tr>
<th>What am I paying for?</th>
<th>How much does it cost?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition fees</td>
<td>£9,000</td>
</tr>
<tr>
<td>Living costs total</td>
<td>£8,500</td>
</tr>
</tbody>
</table>

**Included in living costs total:**
- Accommodation£
  - (including any kitchen charges) £3,000-£5,500
  - £3,600-£5,800 en suite
- College meals £3-£6 per meal
- Transport in Cambridge Cheap or free!

Figures are per year unless otherwise stated, and students should allow for increases in subsequent years.

£ Islands students (from the Channel Islands and Isle of Man) are usually classified as overseas students and so charged tuition fees at the overseas rate. As overseas students, they also have to pay College fees in addition to tuition fees (www.cam.ac.uk/uginternational).

£ With the exception of a year abroad, where part of the course (see online for details). Students wishing to study for a second undergraduate degree should refer to the website for information regarding fees.

£ Figures based on an academic year of 30 weeks (2015-16).
Living costs support: University
We don’t want financial considerations to stop students applying to Cambridge and are committed to providing the financial support needed while here. The University is offering non-repayable Cambridge Bursaries – currently worth up to £10,500 over three years, or £14,000 over four years – to help UK/EU students studying their first undergraduate degree meet their living costs (usually accommodation costs) while at the University.

The value of each Bursary is based on household income and calculated on a sliding scale up to a maximum of £3,500 per year in 2016-17 (up to £5,600 for some care leavers and some mature students aged 21 or over).

- If the household income is £25,000 per year or less, undergraduates are eligible for the maximum non-repayable Cambridge Bursary, currently £3,500 per year.
- If the household income is between £25,001 and £42,620 per year, undergraduates are eligible for a partial non-repayable Cambridge Bursary.
- There’s no limit to the number of Bursaries available.
- Students are automatically considered for a Cambridge Bursary if they’re financially assessed by their student finance award agency and agree to (don’t opt out of) their information being shared with the University.

Further details about the Cambridge Bursary Scheme can be found online (www.cam.ac.uk/cambridgebursary).

Living costs support: College
There may be College-level awards that students can apply for, such as book and equipment grants to help with specific study-related costs; scholarships and prizes for academic, musical and sporting achievement; and hardship funds to support students facing unexpected financial difficulties. Information on any such funds is available from each College (www.cam.ac.uk/collegeawards).

Please note
Students are strongly advised to apply for financial support as early as possible – they don’t need a confirmed place at a university to apply for this. Applications for government support will open early in 2017 and, to ensure their funding is in place for the start of their course in October 2017, students should usually apply by April/May (dates may vary). See the relevant student finance award agency website for guidance on when and how to apply.

Student finance award agencies
Government financial support arrangements for undergraduates studying in the UK differ depending on where they’re from. Applicants should contact the relevant organisation for information and guidance. Details about government financial support are correct at the time of printing but are subject to change and/or government approval.

Students from England
Student Finance England
0300 100 0607
www.gov.uk/studentfinance

Students from Northern Ireland
Student Finance NI
0300 100 0077
www.studentfinanceni.co.uk

Students from Scotland
Student Awards Agency Scotland (SAAS)
0300 555 0505
www.saas.gov.uk

Students from Wales
Student Finance Wales
0300 200 4050
www.studentfinancewales.co.uk

Students from the EU
Student Finance Services Non UK Team
+44 (0) 141 243 3570
www.gov.uk/studentfinance
Admission to Cambridge is highly competitive and those assessing applications have to make very difficult decisions when choosing between students. Applicants are assessed on their academic ability, their suitability for the chosen course and their potential to benefit from and flourish in the Cambridge learning environment.

All undergraduate admissions decisions are the responsibility of the Cambridge Colleges. The Colleges are committed to offering admission to students of the highest academic ability and potential, irrespective of background, and each applicant is assessed individually, without partiality or bias (www.cam.ac.uk/admissionspolicy).

There’s no blueprint for an ideal Cambridge student and we want to give applicants as many opportunities as possible to demonstrate their strengths and potential. Therefore, each application is considered individually and using all information available, such as:

- academic record
- school/college reference
- personal statement
- any written work submitted (where requested)
- performance in any written assessment
- contextual data, such as school performance data (where available)
- performance at interview (if interviewed)

Every application is assessed holistically. Admissions Tutors consider all of the information available together before making any decisions – no part of an application is considered in isolation.

Rigorous moderation procedures are in place that enable Colleges to compare the quality of their own applicants with those across the University before deciding who to make offers to. This helps to ensure that an applicant’s chances of admission don’t depend on College choice (or College allocation, in the case of open applications, see p13).

Will taking more A Levels improve an applicant’s chances of admission?

Most applicants to Cambridge are studying three or four subjects at A Level. This is usually sufficient to show the breadth of an applicant’s interests and their ability to manage a range of differing academic tasks. We would prefer applicants to develop a broader and deeper knowledge of the subjects most relevant/closest to their chosen course than to accumulate additional A Levels. In cases where an applicant has successfully taken an A Level early, we still expect to see evidence of their ability to cope in Year 13 with a workload equivalent to three A Levels taken simultaneously.
Extenuating circumstances
If an applicant’s education has been significantly disrupted or disadvantaged through health or personal problems, disability or difficulties with schooling, their school/college referee should complete our Extenuating Circumstances Form.

The information given on the form provides context within which Admissions Tutors can consider the applicant’s academic record, and which can be useful when assessing their performance at interview (if interviewed).

Circumstances that this form should be used to advise us of include:
- a serious, acute or chronic medical condition (especially since the age of 14) which caused significant educational disruption
- significant caring responsibilities, or recent bereavement or serious illness within close family
- serious disruption to educational provision at school/college
- other circumstances where significant disruption has occurred – applicants or their referee are advised to contact a College admissions office as early as possible to discuss individual cases

The student should apply in the usual way (see p10-1) and the Extenuating Circumstances Form should normally be completed and submitted by the school/college referee for receipt by the 15 October application deadline. In those rare cases where the applicant’s school/college is unaware of the circumstances, a doctor or social worker may complete and validate the form on the student’s behalf.

More information is available on the Undergraduate Study website at: www.cam.ac.uk/apply.

How many A*s at GCSE do applicants need?
With the exception of Medicine and Veterinary Medicine, there are no GCSE (or equivalent) requirements for entry to Cambridge and we don’t require a minimum number of As/A*s at GCSE.

An applicant’s GCSE results are looked at as a performance indicator within the context of the performance of the school/college where they were achieved. See the Undergraduate Study website for further guidance about entry requirements (www.cam.ac.uk/entrancerequirements).

Will extra-curricular activities help an applicant’s chances of admission?
All admissions decisions are based on academic criteria – ability and potential. Excellence in extra-curricular activities will never compensate for lower academic potential.

A student’s participation (or not) in specific extra-curricular activities that aren’t relevant to the course applied for won’t be taken into consideration and won’t affect their chances of being made an offer of a place at Cambridge. However, other universities may differ. Students should check what all of their university options look for in candidates and take this into account when composing their personal statement.
Applying to Cambridge

Applications to universities in the UK are made through the Universities and Colleges Admissions Service (UCAS). Your student’s school/college should be able to provide advice on making a UCAS application and there’s some information for parents and supporters on the UCAS website (www.ucas.com/parents).

To apply to Cambridge, the process is much the same as that for other universities. However, at Cambridge the process starts earlier to allow time for all the application information to be gathered and considered. In addition, students are required to provide some information not covered by the UCAS application. The six steps below outline the application process (with further detail given on the following pages).

We also encourage prospective applicants to visit the University at some point so they can see for themselves what it might be like to study here. There are around 200 open days and events in Cambridge each year to choose from – details can be found online at: www.cam.ac.uk/outreachevents.

1. Course
   Consider a course.
   See p12 and www.cam.ac.uk/courses.

2. College
   Consider where they’d like to live when they’re here – applicants indicate in their UCAS application if they have a preference College or are making an ‘open’ application.
   See p13 and www.cam.ac.uk/choosingacollege.

3. Apply
   UCAS application\(^1\) submitted online by 15 October.\(^2\)
   Supplementary Application Questionnaire (SAQ) submitted by students shortly afterwards.
   See p14 and www.cam.ac.uk/apply.
As well as a UCAS application, an additional application must be submitted by students living or attending school/college outside the EU at the time of application, applying for the Graduate Course in Medicine, and/or applying for an Organ Scholarship.

Other application deadlines apply for those wishing to be considered for interview in particular overseas countries (www.cam.ac.uk/uginternational), and for some applicants aged 21 or over (mature applicants, www.cam.ac.uk/mature).

If a student attends a state/private school will this disadvantage their application?

No. Admission is based solely on intellectual ability and potential – we don’t discriminate for or against applicants because of the type of school they attend (www.cam.ac.uk/admissionspolicy). Analysis of the academic performance of undergraduates at Cambridge shows that students from different UK educational backgrounds do equally well here – there’s no difference in degree performance of undergraduates from state and independent sectors (see admissions research at: www.cam.ac.uk/teachers).

Which Colleges are ‘best’ for which subjects?

Regardless of their College, students on the same course are taught together by and in the University’s academic faculties/departments, attending the same lectures, seminars and practicals and sitting the same exams. The key functions that the University and Colleges are responsible for are outlined on p1.

Written assessment

Most applicants are required to take a written assessment, either pre-interview or at interview (if interviewed).

See p14-5 and www.cam.ac.uk/assessment.

Interview

Conducted in December.

See p15 and www.cam.ac.uk/interviews.

Decision

Applicants will be advised of our decision before the end of January, see p16.
Choosing a course

Post-16 subject choices

The subject choices for sixth-form studies made in Year 11 (or equivalent) can have a significant effect on a student’s higher education (HE) options.

When assessing applicants, we consider not only the individual subjects being offered but also the combination of these. Many Cambridge courses require prior knowledge of certain subjects and the Colleges expect such subjects to be passed, normally with an A or A* grade at A Level/grade 6 or 7 at Higher Level of the IB (or equivalent). Students who have decided on a university course should look at the course requirements before finalising their A Level/IB Higher Level subject choices to check their suitability for entry (www.cam.ac.uk/entrancerequirements).

Students who’re unsure about the course they’d like to study should note that there are certain subjects that are essential for several courses at Cambridge. Therefore, choosing one or more of these can help keep their options open. Further advice about subjects and subject combinations that provide a more effective preparation for study at Cambridge can be found in our Subject Matters leaflet, available on our website (www.cam.ac.uk/ugpublications).

Degree course choices

Choosing the right degree course is the most important decision students will make in the application process and they should think very carefully about their options.

Our Admissions Tutors are looking for the students who they believe have the greatest academic ability and potential, are best suited to the course applied for, and who’ll most benefit from the teaching and learning environment offered at Cambridge. Therefore, when contemplating their degree course choice(s), applicants should be encouraged to consider the following points.

- **Identify their interests and motivations.** Students should consider what they most enjoy learning about – this may be particular topics within subjects currently being studied and/or something from their wider interests. It’s crucial that they have a genuine personal interest in their subject to be motivated and successful at university.

- **Be open-minded** and avoid limiting themselves to obvious or familiar-sounding courses. For example, students interested in history, literature and language may like to consider courses that incorporate all these areas, such as Anglo-Saxon, Norse, and Celtic; Asian and Middle Eastern Studies; Classics; Linguistics; and Modern and Medieval Languages, as well as English and History.

- **Research course outlines** and understand what they entail. Courses with the same title at different universities can vary greatly, with different entrance requirements, content, structures, options, and teaching and assessment methods.

- **Don’t make assumptions about career prospects.** While a small number of professions do require certain qualifications, most employers don’t specify degree subjects. For example, you don’t need an undergraduate degree in Accountancy and Finance to become an accountant. If the student you’re supporting has a particular occupation in mind, encourage them to research if there are any requirements they’d need to fulfil (eg accreditation and/or professional qualifications), and what people currently in that profession studied at university and their subsequent career path – they may be surprised at the range they discover.

Please note that students can’t apply to both the University of Cambridge and the University of Oxford in the same year.

Further information

www.cam.ac.uk/courses
Choosing a College

Cambridge students are members of a College as well as the University. If the student you’re supporting applies to the University, they must indicate in their UCAS application if they have a preference College or are making an ‘open’ application (see below).

A student’s College is their base for the time they’re at Cambridge – where they live, eat, do a lot of socialising, receive academic support, and where they often (though not always) have their supervisions.

Does College choice matter?
The Colleges are more alike than different and students quickly settle in whichever they attend, so applicants shouldn’t agonise over which College to choose (see also information about the ‘pool’ system, p16).

The differences that do exist lie primarily in the ambience. It’s the University (not the Colleges) which sets course content and students from all Colleges studying the same course attend the same lectures/practicals and sit the same exams together. Also, for equally well-qualified students, making an open application or indicating a preference College makes no difference to their chances of being made an offer.

How do students choose a College?
Some Colleges don’t take students for all courses so applicants should check availability for their course first (listed in the course and College information). Otherwise, we suggest students think of choosing a College in terms of choosing where they’d like to live. They may find it useful to consider:

- **their age** – four Colleges are exclusively for students aged 21 or over (mature students)
- **their gender** – three Colleges consider applications from female students only
- **size** – number of students
- **appearance** and type of accommodation
- **particular facilities**
- **personal instinct/preference** – many students can’t explain why they were drawn to their College other than it just ‘felt right’

Information about the different Colleges is available online. Students may also find it helpful to visit a few, either by attending an open day or arranging a separate visit (there’s no obligation to apply to one they visit).

Open applications
If a student doesn’t mind to which College they belong, they don’t have to choose – they can make an open application instead.

After the closing date, a computer program allocates each UK/EU open application to a College which happens, in that year, to have received fewer applications per place for that course than the average number across all Colleges.

Once allocated, open applications are treated exactly the same as any other – interviewers can’t see whether an applicant made an open application or stated a preference College, and candidates won’t be asked about their choice at interview.

Before submitting an open application, students should be sure that they’ll be content whatever the allocation outcome as preferences can’t be stated or changes made.

A few extra notes
- Students can also find advice about how not to choose a College (eg based on application statistics, specialisms of College Fellows) on our website.
- It’s advisable for applicants with unusual qualifications/particular considerations to apply to a specific College, having sought advice at an early stage.
- Students can only submit one application to Cambridge in a year, either choosing a preference College or an open application; and once the UCAS application has been submitted this choice can’t be changed.

Further information
www.cam.ac.uk/choosingacollege
The application

UCAS application
To apply to the University, students must submit a UCAS application online, listing Cambridge as one of their options in the ‘Choices’ section, as well as a College (UCAS campus) code or ‘9’ for an open application.

To ensure that there's sufficient time for all applicants to be assessed equally and fairly, the deadline for applying to Cambridge for most students is 15 October.1

As well as a UCAS application, students must submit another application if they're:

- living/attending school/college outside the EU at the time of application
- applying for the Graduate Course in Medicine
- applying for an Organ Scholarship (www.cam.ac.uk/musicawards)

If there are extenuating circumstances which have caused significant educational disruption or disadvantage, the applicant’s school/college referee (or doctor or social worker) should also complete and submit the Extenuating Circumstances Form (see p9) by 15 October.

Students should also note the separate registration deadlines for courses requiring a pre-interview written assessment (see below).

Supplementary Application Questionnaire (SAQ)
In order to ensure that we have complete and consistent information about applicants, all students will be asked via email to complete a Supplementary Application Questionnaire (SAQ) online following receipt of their UCAS application.2

The SAQ enables us to collect information that’s not part of the UCAS application but is useful when assessing applications: for example, topics covered as part of AS/A Level (or equivalent) courses (which helps interviewers decide which questions to ask).

To make a valid application to the University of Cambridge, students must submit their SAQ by the deadline set. In the majority of cases this will be 22 October.3 More information about the SAQ is available on our website (www.cam.ac.uk/saq).

Written assessment

Most applicants are required to take a course-specific written assessment, either pre-interview or at interview.

These are designed to supplement the information in each student’s application and provide a gauge of their existing abilities – to assess skills (such as comprehension and thinking skills) and, where appropriate, levels of current knowledge and understanding relevant to the course applied for.

The course information online (www.cam.ac.uk/courses) provides details of the associated written assessment, including format (sections, timing) and content specification. Students should note that their written assessment performance isn’t considered in isolation, but taken into account alongside the other elements of their application (see p8).

Pre-interview written assessments

Our pre-interview assessments are organised by the Admissions Testing Service and taken at an authorised centre local to applicants. For most students this will be their school/college. Applicants should check this with their teacher/exams officer, as students who won’t be able to take their pre-interview assessment at their school/college should contact the College as soon as possible to check.

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1 Other deadlines apply for applicants wishing to be considered for interview in particular overseas countries (www.cam.ac.uk/uginternational), and for some mature students (www.cam.ac.uk/mature).
2 Applicants must regularly check both the inbox and spam/junk folder of the email account they give in their UCAS application as they'll be contacted by the University and/or UCAS by email at various stages of their application.
3 If a different deadline applies, the applicant’s College will notify them of the date. If there’s any doubt about the deadline by which they must complete the SAQ, the applicant should contact the College as soon as possible to check.
must find an open authorised centre instead (www.admissionstestingservice.org/find-a-centre).

Applicants must be registered in advance by their assessment centre for the relevant pre-interview assessment. The assessment registration deadlines can be found online (www.cam.ac.uk/assessment), and the pre-interview assessments will be taken on 2 November 2016.

With the exception of the Biomedical Admission Test (BMAT, for Medicine and Veterinary Medicine), there’s no entry fee for the pre-interview written assessments, but some open assessment centres may charge candidates an administration fee.

**At interview written assessments**

If a course requires a written assessment at interview, it’s taken when the applicant’s in Cambridge for interview (if interviewed), which is usually during the first three weeks of December (see right).

There are no charges associated with taking any written assessments at interview in Cambridge, and students don’t need to register or be registered for them – the Colleges provide details of arrangements in the letters inviting applicants to interview.

**Interviews**

All applicants with a realistic chance of being offered a place on their chosen course are invited to attend an interview (around 80 per cent of UK/EU applicants every year) – a process involving more than 20,000 interviews.

**When the interviews take place**

Most interviews take place during the first three weeks of December and applicants should avoid making unbreakable commitments or travel plans for this period.

**Interview arrangements**

The exact form and length of interviews vary from College to College and between subjects, but typically applicants have two interviews of 20-45 minutes each.

If the student you’re supporting is invited for interview, the College will send them full details – explaining when and where to go, what the format will be and what will be expected of them, including arrangements for any written assessment (if relevant). Some applicants may be asked to stay overnight, in which case they’ll not normally be expected to pay for accommodation or meals.

**What interviewers are looking for**

The main focus of interviews is to explore applicants’ academic potential, motivation and suitability for their chosen course, as well as to assess how they’d respond to the teaching methods used here.

Applicants must be prepared to think hard in the interview but should also be reminded that very often there are no right or wrong answers to the questions asked. It’s the process of reaching their answer – how they think around the topic being discussed and apply their current knowledge to unfamiliar problems – that’s generally of most significance, rather than the answer itself.

More details and advice about interviews, including short films about how to prepare and what to expect, can be found on our website at: www.cam.ac.uk/interviews.
The application outcome
All undergraduate admissions decisions are the responsibility of the Cambridge Colleges. Following the assessment of each application there are two possible outcomes.

1. The student may be made an offer. This might be from the College they applied/were allocated to, or from a different College as a result of their application being ‘pooled’ (see right). If they’re still studying, an offer will normally be conditional and dependent on them achieving particular grades in their qualifications.

2. Their application may be unsuccessful. On average, we receive around five applications for each place ([www.cam.ac.uk/ugstatistics](http://www.cam.ac.uk/ugstatistics)), so every year we have to turn down many students with good grade predictions whom we’d like to have taken. Disappointing though this may be, we hope that all applicants find the process a useful experience and valuable preparation for their other university choices. We hope that students won’t be deterred from applying by the prospect of not being successful – we can only offer places to those who apply.

If the student you’re supporting is offered a place at Cambridge, they’ll be informed by the College and through UCAS. They must then reply, as per UCAS requirements and deadlines.

If they accept Cambridge firmly they must meet any conditions of the offer by 31 August of the admissions cycle in which they applied.

Clearing and the adjustment period
The University of Cambridge doesn’t enter Clearing, nor are places available in the August adjustment period. If your student’s examination results are better than predicted and, having carefully considered their options, they decide they wish to apply for a place at Cambridge, they’ll need to apply in the following year’s admissions round.

The pool system
The pool system is designed to ensure that the best applicants are offered places, no matter which College they applied/were allocated to.

If a College is over-subscribed for a particular course, strong applicants are put into the ‘winter pool’ for other Colleges to consider. All Colleges can consider pooled applicants and Directors of Studies in each subject meet during the admissions period to discuss the overall standard of applications so they can see how their own College’s applicants compare – Colleges would rather admit a strong applicant from the pool than a weaker applicant who applied directly/was allocated to them.

As a result of being placed in the winter pool, some applicants may be asked to attend another interview at a different College, usually in January. Alternatively, they may be offered a place at another College without further interview; or they may be unsuccessful, in which case they’ll be notified by their original College.

Normally, around one in five applicants is pooled and, of these, around one in four (897 for 2015 entry) receives an offer of a place from a College other than the one they applied/were allocated to.

A second smaller pool of offer holders who narrowly miss the conditions of their original offer takes place in August when examination results are released and places are confirmed. This again helps to ensure that the best applicants secure places.
If the student you’re supporting intends to apply to Cambridge there are many ways you can help support them to do this.

**Encourage wider academic engagement**
We expect applicants to be taking an active interest in the subject they’re applying for and look for evidence in their application of their motivation to learn about that subject area in their own time (their super-curricular activities).

Students should also be encouraged to read broadly and critically beyond the range expected for their current courses – particularly in the areas of their A Level/IB Higher Level (or equivalent) subjects that they find most interesting – and should have an awareness and understanding of subject-related issues (relevant to their current and university courses) visible in the wider world.

Guidance on suggested reading and other preparation can be found in the course information on our website (www.cam.ac.uk/courses).

**Come and visit**
Though they don’t need to visit Cambridge to apply to the University, your student may find it useful to do so. We offer a large number of open days, masterclasses and residential events throughout the year to provide information about and preparation for study at the University. Details about our events are on our website at: www.cam.ac.uk/outreachevents.

You might like to explore together which events may be of use to them, and help them to plan their visit and the questions they want to ask.

**Think ahead**
Because the UCAS application deadline for Cambridge is earlier than for most other universities, we advise students to start thinking about their application early and become familiar with the admissions process so they know what to expect and when. The long summer break is the perfect time to think about what to include in their personal statement (www.ucas.com/personalstatement). Why do they want to study that particular subject? What interests do they have within that field? How have they been pursuing their subject interests?

**Remember the deadlines**
Once the autumn term begins, 15 October can come round very quickly. You could help them to prepare for deadlines and respond promptly to correspondence from the University and/or UCAS. Students must regularly check both the inbox and spam/junk folder of the email account they give in their UCAS application as they’ll be contacted by the University and/or UCAS by email at various stages of their application.

**Interview preparation**
If your applicant is invited to attend an interview, you can support their preparation by encouraging them to talk confidently in conversation about the course they’ve applied for and explain what attracted them to their subject, as well as discuss their wider interests. See also p15 and www.cam.ac.uk/interviews, and their school/college may be able to arrange a mock interview.

**Please note**
We’re aware of private companies and individuals that offer, at a charge, information and advice on our admissions process, assessments and interviews.

We DO NOT support or encourage any of these commercial enterprises. None of these companies/individuals has access to any information that’s not already available free of charge to all schools, colleges and individual students from College admissions offices, the Cambridge Admissions Office or CUSU; and we’re unable to verify the accuracy of the information these companies/individuals may provide.

Please contact the admissions office at any College or the Cambridge Admissions Office for more information.
Further information and advice

If you’d like more details about anything mentioned in this guide or have questions that haven’t been answered here, please visit the Undergraduate Study website or contact any College admissions office or the Cambridge Admissions Office.

www.undergraduate.study.cam.ac.uk

Cambridge Admissions Office

01223 333308
admissions@cam.ac.uk

Cambridge Colleges

www.cam.ac.uk/choosingacollege

Other useful contacts

In addition, you may wish to contact the following organisations for more information about applying to and studying at the University of Cambridge.

Cambridge University Students’ Union (CUSU)

01223 333313
access@cusu.cam.ac.uk
www.cusu.co.uk

Disability Resource Centre (DRC)

01223 332301
disability@admin.cam.ac.uk
www.cam.ac.uk/disability

UCAS (for information about applying to higher education in general)

0371 468 0 468
www.ucas.com

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Been inspired yourself?

If you’ve been inspired and are interested in returning to full-time education to study for an undergraduate degree as a mature student, visit our website for further information at: www.cam.ac.uk/mature.