

Instructions for Completing the Choral Award Application Form

Please read the following carefully before completing your application form

You can use this application form to apply for a Choral Award or for a volunteer place in a Cambridge choir. Once completed, the form should be sent to the Admissions Office of the College from which you have received an academic offer. All those who apply via the Choral Awards Scheme must list this College as their first preference.

Awards are usually tenable for three years, and award-holders are required to take part in the musical services of the College chapel, attend choir practices, and take an active part in the secular musical life of the College. Choral services are not normally held in the University vacations, except at King's and St John's. Many choirs tour, record, and sing concerts for some parts of the vacations.

Only those already holding an academic offer to study at Cambridge are eligible to apply. You cannot hold a Choral Award at more than one College. Those who do not obtain a Choral Award may be eligible to sing as a volunteer in the choir of a College other than their own.

N.B.: If you have been offered an academic place as a result of being placed in the intercollegiate pool but still wish to audition for a *volunteer* place in the choir of the College to which you *originally* applied, you should contact the Director of Music immediately who will advise you how to proceed. (It will not be possible to arrange an audition as a volunteer at your original College using this application form.)

Application deadline

Please note the application deadline is **15th February**. Late applications will not be considered. Your College will acknowledge receipt of your Choral Award Application Form. If you do not receive acknowledgement by the end of February, contact the relevant College.

Auditions

Auditions will be held from 19 to 21 March 2018. You will be considered for a Choral Award and/or choral volunteer place according to the order of College preference which you express on the application form.

- Those offer-holders who are successful will be given a Choral Award by their first-choice College (College A).
- If another College (College B) (i.e. one further down your preference list) wishes to offer you a place in its choir, one of two things can happen:
 - 1) If College B wishes to offer you a Choral Award, and if you have ticked the first box indicating a willingness to be transferred academically, discussions will be begun between Colleges A and B to see if such a transfer is possible. If it is, you will become a full member of College B instead, even though you were not interviewed there.
 - 2) Or, if you have ticked the second box (stating that you do not wish to be considered for an academic transfer), or in cases where you have ticked the first box but such an academic transfer is not possible, you will be offered a volunteer place in College B's choir, but will remain a member of College A.

Further information about the auditions will be sent to you in advance. Applicants will be required to sing a piece of their own choice (lasting no more than four minutes), to read at sight and to take ear tests.

Further information

For further information about the Choral Awards and the application process please see the University's Undergraduate Study website at: www.study.cam.ac.uk/undergraduate/apply/musicawards.

Surname/given name(s): Use the same form of your name as you used on your UCAS application. Please underline the first name you normally use.

UCAS Personal ID: Please add the 10 digit number you are given by UCAS when submitting your UCAS application.

Course for which you have received an offer: Specify the subject for which you have been made an offer to study at Cambridge. Please also note that in some Colleges there are restrictions on the courses that award-holders can study. Please see the University website for more information:

www.study.cam.ac.uk/undergraduate/apply/musicawards.

Colleges: Please specify both the College to which you applied (or were allocated to if you made an open application) and the College from which you have received an academic offer of a place which will be different if you were made an offer from the Winter Pool.

Year of entry: State the year in which you will start your course (i.e. this year or with deferred entry).

Voice part: Please indicate your voice type. If you have experience singing more than one part, please indicate this in the space. Men wishing to be auditioned as both male alto and bass/baritone will be assigned two audition slots. You are advised to discuss which voice type to indicate with your singing teacher or Director of Music.

College preferences: The College from which you have received an academic offer must be listed as the first preference College for a Choral Award. Academic offer-holders who hold an offer from a College that does not participate in the Choral Awards Scheme are not eligible to apply through the Scheme. Colleges that do not participate in the Scheme may have internal arrangements for making Choral Awards to their own students if they have a choir. If they do not have a choir, it is usually possible to sing in another College's choir as a volunteer.

Please indicate your preferences by inserting the numbers 1, 2, 3... against the Colleges for which you wish to be considered. Before submitting your form you must make a copy of your preferences and bring it with you to the Choral Award auditions.

When preparing your preference list, please note the following:

- You should include only those Colleges that offer Awards for your type of voice.
 - If you wish to be considered for academic transfer to another College, you can list only those Colleges that offer the subject for which you have received an academic offer.
 - You should include **every** College from which you would be willing to accept a place in their choir, either as a Choral Award-holder or as a volunteer.
 - You are strongly advised to list more than one College. You are not obliged to include every College for which you are eligible; you may restrict your list to certain Colleges if you wish to do so.
- No Choral Award applicant who has been made an offer through the Winter Pool may list amongst their preferences the College that considered their application in December and placed them in the Pool.

Academic transfers: Please tick the appropriate box to indicate whether or not you wish to be considered for an academic transfer if you are unsuccessful in gaining a Choral Award at your first-choice College. If you do not wish to be transferred then you will be considered *only* as a volunteer by the other Colleges you have listed.

Contact details: Please provide a current e-mail address and a mobile phone number we can use to contact you during the auditions. If your contact details change after submitting your *Choral Award Application Form*, please inform the Admissions Office of your College.

Choral experience: Please outline your relevant choral experience in the space provided.

Other musical experience: Please indicate standard/grades attained in instrumental/vocal/theory exams taken, and any other musical accomplishments.

Submitting your application

The form must be received in Cambridge by the closing date of **15th February**. Faxed copies of the form are not acceptable and late applications will not be considered.

Choral Awards Reference Form

Please ensure that you arrange for a reference to be submitted by **1st March** by forwarding the Choral Awards Reference Form to your referee and providing him/her with the College details as indicated.

Any queries should be directed towards the Admissions Office of your first-choice College.